

ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE Meeting
Minutes (approved 2/1/18)

Superintendent's Conference Room 13
Administration Building

Monday, January 22, 2018
7:30 a.m.

Members Present: Diane Baum (7:36 a.m.), Brigid Bieber, Mary Brolin, Dennis Bruce, Amy Krishnamurthy, Tessa McKinley, Maya Minkin, Paul Murphy, Eileen Zhang
Members Absent: Kathleen Neville, Deanne O'Sullivan
Others: Bill McAlduff, Beth Petr

1. The ABRSC was called to order at 7:30 a.m. by Amy Krishnamurthy, Chair.
2. **Superintendent Search Update** – *Bill McAlduff*
 - 2.1. Review and Approval of the Candidate Profile – **VOTE**

Bill McAlduff reviewed the upcoming process for the Search, emphasizing the importance of the Candidate Profile that they were meeting to finalize. It would be used by the Screening Committee members to review and use as a guide as they review application materials, and it would also be used to formulate interview questions. The School Committee will also use it as a guide when they interview the finalists. Lastly, the Profile will be posted for the community to review and use during the public forums.

Paul Murphy distributed a list of his comments about the proposed Profile. He felt that as written, some of the bullets were conflicting and a little confusing. Diane Baum distributed a longer, reformatted version that included her synthesis of the data, similar to what was used during the previous 2014 Superintendent search.

The Committee reviewed and discussed Diane's version and Paul's comments.

There was general agreement that the additional information in Diane's version was clearer and helpful. It was agreed that the bullets should not be prioritized. Members felt that Paul's main comment was included in the second area of preference, "Effective leadership and decision-making; commitment to continual district improvement".

"Trust" was mentioned often in the community comments so a "candidate who can build trust and consensus" was added to Diane's first bullet. Members discussed the various definitions of "material needs", added by Diane in the third bullet – warm clothing, school supplies, classroom space, etc. and agreed it was a good addition. Dennis Bruce advocated for keeping NESDEC's proposed format in some manner as well because the bullets captured so many comments from the community that should be included. On the second to last bullet of Diane's version, "demonstrated" was added because the

Committee wants the Superintendent to have demonstrated ability to build effect teams...., not just the ability to do so. Experience matters was stated by a member.

There was general consensus that Diane's version would be the priority Profile document with the NESDEC information as backup material.

It was agreed that the Profile with supplementary information from NESDEC would be posted. Bill McAlduff stated that NESDEC said that most districts do not post the individual comments and the Committee agreed with that.

Mary Brolin moved, Brigid Bieber seconded and it was unanimously,

VOTED: to approve the Successful Superintendent Candidate Profile that Diane Baum drafted with edits by the Committee, with the NESDC document (minus the last section on page 5) attached.

This document will be used at the upcoming Screening Committee meetings on January 25th and January 29th.

The ABRSC adjourned at 8:35 a.m.

Respectfully submitted,
Beth Petr

List of Documents Used: agenda, NESDEC Draft Profile from 1/11/18 School Committee meeting, Handouts from Paul Murphy and Diane Baum

Next Meeting:

ABRSC Budget Saturday Meeting, January 27 at 8:30 a.m. in the JH Library